

Programme Details (If Appropriate)

Programme Title:	Better Care Fund Change Programme
Programme Manager:	Steve Duffin

Project Details

Report No: 1

Project or Work Package Title:	Integrated Health & Social Care Hub
Key Objectives:	<p>To create an effective integrated single point of access for health and social care across West Berkshire, Reading and Wokingham by:</p> <ul style="list-style-type: none"> • providing one centralised point of contact across the whole system for patients, service users and health/social care professionals, available 24/7; and, • developing a model that provides simplified processes, a consistent approach, equity of access to services, less bureaucracy and less duplication
Report Period:	August 2014
Report Author:	Jane Brooks
Project Sponsors:	SRO – Katie Summers
Project Manager:	Jane Brooks

Project Maintenance Activities

Risk Register reviewed\updated on	Project due to commence 8 Sept 2014
Expenditure Forecast reviewed\updated on	Project due to commence 8 Sept 2014
Project Plan reviewed\updated on	Project due to commence 8 Sept 2014

Project Budget Status

<p>Red – Forecast spend unlikely to be able to be managed within available budget Amber – Spend to date exceeds forecast at this stage but can be managed within budget Green – Spend on target, no risks or issues identified</p>	Green		
Total Project Budget:	Forecast Spend :	Actual Spend to date:	
£68,000k	tbc	£0	
Comments on Budget Status:	West Berkshire contribution is £68,000 for 2015/16; funded from the Better Care Fund		

Schedule Status:

<p>Red – Project behind schedule at present and is unlikely to be managed within original schedule Amber – Project behind schedule at present but can be managed within original schedule Green – Project on schedule, no risks or issues identified</p>	Green
Comments on Schedule Status:	The Project is due to commence 8 Sept 2014 when timescales will then be determined for delivery. The aim is to have an agreed model of an integrated health and social care hub in place and operational by June 2015 at the latest, although this might be in the form of a pilot across a smaller area initially, to ensure the success of the initiative prior to full roll-out.

Progress this period:

- Project Manager in post
- Initial meeting of Project Board scheduled for 8 Sept 2014

Key events not achieved:

n/a

Key events & targets for next period:

September 14

- Project Board members & Project Team to be agreed
- Initial scoping Meeting to take place & review of Project Initiation Document
- Plan for workshop to allow wider engagement with key stakeholders and options to be identified

October 14

- Following workshop, options to be considered incl cost/benefit analysis
- Draft Memorandum of Understanding for consideration

New issues raised in this period:

n/a

New risks identified in this period:

n/a

Change Requests/Exceptions reported in this period:

n/a